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Policy Information

Effective Date:

March 1, 1991

Last Revised Date:

July, 2006

Policy Number:

CSM 417.0

Responsible Unit:

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Policy

The University supports recognition of outstanding employee contributions at all organizational levels. Departments, colleges, and divisions are encouraged to develop their own employee recognition programs to complement university-level programs. Activities for such departmental recognition programs are especially encouraged during Employee Recognition Week, held each year in the month of April. Resources are available at the [Employee Recognition web page](#) [2].

Compensatory (taxable) awards paid for by the University must be for achievements related to activities over and above assigned responsibilities (i.e., extra activities). Employees who perform normally assigned responsibilities at an exceptional level are not eligible for compensatory recognition awards but may be eligible for legislated merit increases or other types of recognition.

Revision History*

July 2006

Source URL: <http://tobaccofree.arizona.edu/employmenthuman-resources/employee-recognition>

Links

[1] <mailto:hradmin@email.arizona.edu>

[2] <http://hr.arizona.edu/employees-affiliates/employee-recognition>